



Registered Charity No. 291223

## PTA Meeting – Tuesday 24 September 2019 at 1.30 pm In the Staffroom

Present: (Initials only, for Data Protection reasons) SL- Chair, CM - Co-Chair, GBW – prospective Co-Treasurer, SR - Secretary, Ali (HT), RB, EC, JG, AL, SB, SG, NC, SS, HBM, CD, KH.  
Apologies from JP - Treasurer

### 1. Chair's welcome

- SL welcomed everyone to the meeting, especially parents new to the school
- She explained that the main purpose of the meeting was to discuss future fundraising events, especially Christmas & begin to set up planning teams for upcoming events
- Core PTA introduced themselves, shared roles and which year groups they had children in.

### 2. Financial report

- On JP behalf, SL explained we currently have about £15,300 in the bank after a good fundraising year. There are still a few things that need to be paid for, the outdoor gym and the Kiln, a total of £2675, so that leaves us with £12,652 which has mainly been raised for the all-weather daily mile track.

### 3. Daily Mile Track

- There was a good discussion about the potential cost of the track and ways to raise funding. Research has shown it will exceed £21000 inc VAT. It will need planning permission and Sports England consent as our field has grass roots pitch protection. Ali is completing an outdoor plan once the Palace is gone.

Fundraising ideas suggested were:

- Sponsor a distance
- Aim to raise £5 grand a year specifically for the daily mile, and the rest of the funding to go to other school funding requests.
- Use Match funding. This year 1 parent was able to get their company to match fund approximately £1000.
- RB suggested setting up a Just Giving page for the Daily Mile and one for Computers and has volunteered to investigate
- JG suggested we become a charity on Facebook as it might also support donations.

### 4. How could money be donated currently?

- SL shared the blue form to donate and set up a DD to the PTA. Now on white paper.
- We get commission from Buy your children's name tags & stickers from **MyNameTags.com**, quoting the school ID 59580, or **labelplanet.co.uk** quoting school number 35375 – raise money with every order!
- Use **Easyfundraising** to raise money when you shop online! Visit <https://www.easyfundraising.org.uk/causes/stnics/>

5. **Reps Messenger Group – SR** advised that we can no longer ask for messages to be sent out to advertise/remind of events, so it all needs to go on our class and PTA facebook pages and in the weekly bulletin. **AL** suggested a Reps group page on Facebook. A group for Reps with details that can be copied onto class/yeargroup pages. **SL** to organise.
6. **Plans for future events/fundraising, including new ideas for Christmas**
- **SL** went through the Autumn term planned list of activities:
    - **Cake Sales** – YR asked and volunteered to organise the 3 cake sales held across the year
    - **Uniform Sales** – One already held, next one on the 4<sup>th</sup> October and will be in the Palace.
    - **2 x Glow Disco 1 for children and 1 for Adults.** Children’s disco from 5 till 7pm approximately. Adult’s from 8pm
    - **Fruity/Frozen Fridays** – discussion around the feasibility of this, against ice creams on a Frozen Friday, tuck shop or Icepol sales. Decided to leave this till the summer term, when we normally sell ice creams which are very popular. Look at creative ways to add in fruit to offer a healthy option to Frozen Fridays.
    - **Film Nights x 2** – 1 for KS1 on 15<sup>th</sup> November and KS2 on 6<sup>th</sup> December – is the 15<sup>th</sup> too early for Christmas theme, it was decided no, but to possibly have a shorter film to keep them engaged and seated for the duration. KS2 Film – The Nativity.
    - **Little Fishes Christmas Show (to parents) 3<sup>rd</sup> December 9.15am and 1.30pm** Provide refreshments
    - **Reception Nativity – 10<sup>th</sup> December 9.30am 2.15pm** Provide refreshments
    - **Christmas Nativity Y1 – Date to be confirmed** Provide refreshments
    - **Christmas Nativity Y2 – Date to be confirmed** Provide refreshments
    - **Wreath Making – 25<sup>th</sup> November** an evening event 7.30pm lots of interest **CM & SR** to organise
    - **Christmas Fayre – 29<sup>th</sup> November** **CM** to head up and set up a planning team. To do straight from school. It hasn’t worked using google polls to get people to sign up, so going back to the white board and sign up lists. Year group Reps to encourage participation and support planning of year group stalls.
    - **Breakfast with Santa & Grotto - 7<sup>th</sup> December** **SL, GBW & AL** explained history of event and where it came from last year. It was agreed to continue to do it separately to the Christmas Fayre. **SL** to lead, **GBW & AL** to support Year 1 with grotto. There was some discussion as to where to hold the grotto, but this can be organised in planning.
7. **What are we currently funding for:**
- Daily Mile track as discussed earlier. **ALi** added comments from schools perspective and advised they were talking to Sports England about what would be allowed.
8. **School Wish List:**
- **ALi** shared thoughts and plans for the space at the front of the school, alongside The Cherry Tree Playground, once the Palace has gone. The Hexagon is rotting and will need to be replaced, they’d like to rebuild an outside classroom/space that does have some cover/shade.
  - The ICT suite – computers need updating, **Ali** to let us know what support they might need as there are funds coming from different sources.
  - Large chalk boards on the playground.
  - Matting for the Outdoor Gym and finishing of setting up the kiln room. **SL** reminded that we had the money for the Gym and the Kiln room set aside, so to let **JP** know when it is needed.
  - Bike shed needs extending now that we are a fully 2 form entry school, plans to investigate what is required in the new year/early Spring.
9. **AOB: None**
10. **Date of next meeting – AGM on 20<sup>th</sup> November, followed by PTA meeting with Afternoon Tea (& cake)**