

Class reps

Reps provide a great communication channel between the PTA committee, the school and parents on the playground. The PTA, as friendly as we try to be, don't know or speak to all the parents at school, so class reps can share events, filter messages and be a friendly and approachable person, that will enable parents to feel closer to the committee with a face-to-face approach.

Job description

- Pass on information from the PTA to other parents in their child's class, collate the results of any surveys, and encourage parents to support the PTA
- Attend the AGM and PTA committee meetings Approximately 1 meeting a half term
- Coordinate volunteers to help with fundraising activities. Ask reps to run a class stall at fairs with responsibility for setting up, managing the rota, clearing up and feeding back
- Organise informal social activities for parents/families in their child's class, ranging from coffee mornings to evening's out. These are an effective way of generating team spirit and welcoming new families joining your class
- Seek feedback from parents on PTA events or funding requests and pass it on to the committee
- Consider staying on as a Class Rep or recruit a new class rep towards the end of the summer term to take over in the new academic year
- Each year group tends to have at least one or two class pages that can be used to update parents and is generally organised by class reps, but also allows parents to double check when it's non-school uniform, what time church is, do they really need a costume for Tuesday? Etc...

It works well if we have 2 class reps per class.