

PTA contributions and Gift Aid

Did you know that you can help raise funds for our school by donating each month via standing order? We can even claim back 25p for every £1 you donate if you are a UK taxpayer.

In the past Gift Aid has boosted our funds considerably. It is tax claimed back from the Inland Revenue from donations made to us out of your earned income. The procedure for this is very simple. We ask our parents to sign the enclosed declaration form (this only has to be done once whilst you are at school) to confirm their employment. The declaration can be cancelled at any time. Following this, every time the signatory supports the PTA with a donation or if a sponsored event is supported, the PTA can claim the Gift Aid on the contribution.

There is nothing further for you to do and we need no other information from you. The issue of Gift Aid is taken on trust and you can support more than one charity in this way. *We will share only your name and address with the HM Revenue and Customs in order to make a claim. Your personal information will be stored securely at the school and in protected computer files held on secure devices only.*

If a parent of each child in one class of 30 children were to contribute just £1 per month, via standing order, we would raise £360 per year. If we are able to claim Gift Aid for each of those contributions, this would rise to £450 – an extra £90!

If you would like to set up a standing order to the PTA, you can find our bank details below. Most banks have this facility available for you to do yourself with online banking but do let us know if you would like a paper standing order form to complete & return to your bank. Remember, you choose the amount you donate - every donation, be it £1 or £20, helps raise those funds to purchase items that will benefit all of our children. You can also make a one-off payment via bank transfer, if you would like to.

Please do return the declaration opposite, to the school office for the attention of the PTA Treasurer.

Bank Details

Name: **St Nicolas & St Mary Church of England School PTA Covenant Scheme**
Sort Code: **60-19-17** Account Number: **05413249**

Charity Gift Aid Declaration – multiple donation

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid can be reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation of £_____ and any donations I make in the future or have made in the past 4 years to:

Name of Charity: St Nicolas & St Mary Church of England Primary School Parent Teacher Association

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

My Details:

Title _____ First name or initial(s) _____

Surname _____

Full home address _____

Postcode _____ Date _____

Please notify the charity if you:

- want to cancel this declaration
- change your name or home address
- No longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.