



**St Nicolas and St Mary Church of England
Voluntary Aided Primary School**

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Executive Headteacher Mr D Etherton B.Ed Hons. NPQH
Acting Headteacher Mr A Lincoln BA Hons

5th March 2021

Dear Parents and Carers,

Please see the below table for the updated pick up and drop off times from 8th March 2021. Please note that some times have changed from the Autumn Term.

Class / Group	Drop off time	Pick up time	Further information
Octopus Breakfast Club	Between 8.00 & 8.20 am only	n/a	Drop off via Rainbow Room door at rear of staff car park. Parents and carer should not use the staff car park. See notes above.
Little Fishes	9.00-9.15am or 11.45-50am	11.45am or 3.00pm	For drop off and pick up , parents and carers to enter via main pedestrian gate, leave scooters/bikes in bike shelter and follow 'LF' arrows to Spotty or Stripy external door. Please note that it is not possible to get into the bike shed at lunchtime.
Reception A-K	8.40am	2.55pm	For drop off , parents and carers to enter via main pedestrian gate, leave scooters/bikes in bike shelter and follow 'YR' arrows, through little wooden gate, drop off children, go through far wooden gate and follow arrows / one-way system to exit school via the side gate near the foyer entrance. (Staff will show you!) Pick up will be the same as above.
Reception L-Z	8.45am	3.00pm	
Years 1	8.45am	3.00pm	For drop off , parents s and carers to enter via main pedestrian gate, leave scooters/bikes in bike shelter and follow '1/2' arrows across field to external classroom doors, drop off children and then follow arrows / one-way system to exit the school via the side gate near the foyer entrance. (Staff will show you!) We hope to have at least a temporary rubber matting path on the grass.
Years 2	8.50am	3.05pm	
Year 3	8.45am	3.05pm	For drop off , parents and carers to enter via main pedestrian gate, leave scooters/bikes in bike shelter and children to follow '3/4' arrows across field around the 'Castle & Adventure Trail' to external west door of Ark (by Fir Tree Playground)- parents to exit in opposite direction to entrance path (see map) At pick up ,The

Year 4	8.50am	3.10pm	meeting/pick up points are: <ul style="list-style-type: none"> · Seals: By plastic tube · Sea Lions: By orange fencing/edge of Cherry Tree playground · Sea Otters: By back of bike shed – · Seahorse: By blue basketball post
Year 5	8.45am	3.10pm	For drop off , parents & carers to enter via main pedestrian gate, leave scooters/bikes in bike shelter and follow 'Y5' arrows to external door of Main Hall, drop off children and then follow arrows / one-way system to exit school At pick up , the class teacher will bring the first two groups (A-H and I-O) on to Cherry Tree Playground outside the Main Hall. The TA will then bring the third group (P-Z) along a few minutes later.
Year 6 Coral	8.40am	3.10pm	Parents and carers to leave children at main gates (unless they come on their own!) Year 6 to enter via the car park and walk bikes/scooters past the Rainbow Room and then via the back wooden gate. At home time they should either have permission to go home on their own, or be met at the main school gate.
Year 6 Oyster	8.45am	3.15pm	
Starfish After School Club	n/a	4.00-5.30 pm only*	Parents and carers should walk through the car park and pick up children from the rear external Rainbow Room door. Parents and carers should not drive into the staff car park. *Except Fridays when there is no club

Kind regards,

The School Office