



St Nicolas and St Mary Church of England Voluntary Aided Primary School

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Executive Headteacher Mr D Etherton B.Ed Hons. NPQH

Acting Headteacher Mr A Lincoln BA Hons

9th July 2021

Dear Parents and Carers

Staffing Arrangements for September 2021-2022

This letter is to inform you about staffing arrangements for next year. We have also made some exciting staff appointments to cover staff who are leaving.

Goodbyes and Thank you!

We have some fantastic staff who have served us faithfully and well, especially over this last year, some of whom are leaving us and some who are changing roles. It is really hard to say 'goodbye' to staff who leave, however we hope they have fond memories of us and will visit us again soon.

- Miss Helen Such who will be taking up a teaching position at a school in Brighton & Hove.
- Mrs Joanne Edwards who is taking the leap and retraining as a secondary school English teacher.
- Mrs Mechelle Bartholemew who is going to start her Primary PGCE teaching training course.
- Miss Beth Bolton who is leaving her role as a Teaching Assistant to take some time to decide her next career move.

Class Based Teachers

Children will have the chance to meet their new teachers on Wednesday 14th July. They will be 'moving up' as indicated in the table below.

Every year we consider very carefully whether to mix up the classes in any particular year group. We have decided **NOT** to make changes this year however we will continue to review this on an annual basis.

Current Class (2020-21)	New Class from September 2021	Teachers	Teaching Assistants
-	Nursery – <i>Little Fishes</i>	Miss Gallagher	Mrs Greenhead Mrs Manns Mrs Murphy Mrs Topping
-	Reception – <i>Gray Whale</i>	Mrs Wren & Mrs Baker	Miss Matschy
-	Reception – <i>Blue Whale</i>	Mrs Lazenby & Mrs Baker	Mrs Collins Ms Bailey-Morris
Reception – <i>Blue Whales</i>	Year 1 – <i>Spinner Dolphin</i>	Mrs Crawford	Mrs Hodges Mrs Akehurst Mr MacGregor
Reception – <i>Gray Whales</i>	Year 1 – <i>Dusky Dolphin</i>	Miss Fletcher	Miss Campbell Mrs Sayers Mrs Evans
Year 1 – <i>Dusky Dolphin</i>	Year 2 – <i>Penguin</i>	Ms Cleaver	Mrs Gullick Mrs Jackson Mrs Chattell
Year 1 – <i>Spinner Dolphin</i>	Year 2 – <i>Puffin</i>	Miss Sinden	Mrs Cox
Year 2 – <i>Penguin</i>	Year 3 – <i>Sea Lion</i>	Mrs Westcott & Ms Banner	Mrs Buck Ms Bailey-Morris
Year 2 – <i>Puffin</i>	Year 3 – <i>Seal</i>	Mr MacAllister	Mrs Bittles Miss Baggs
Year 3 – <i>Sea Lion</i>	Year 4 – <i>Sea Otter</i>	Miss Kite	Miss Harvey Miss Jenkins Mrs Weller

Year 3 – Seal	Year 4 – Seahorse	Miss Goss & Miss Wells	Mrs Weller Miss Warburton Mrs Bucknall
Year 4 – Seahorse	Year 5 – Turtle	Mr Davies	Mr MacGregor Mrs Backshall Mrs Horlock
Year 4 – Sea Otter	Year 5 – Terrapin	Miss Wildgoose	Ms Emmett Miss Baggs Mrs Bricknell
Year 5 – Terrapin	Year 6 – Coral	Mr de Waal	Mrs Mongan Mrs Kennard
Year 5 – Turtle	Year 6 – Oyster	Mrs Stenning & Mrs Woodman	Mrs Harrison Mr Giles

This September we welcome Ms Kizzy Bannier, as one of our Y3 teachers (Ms Bannier has worked with us this year as a trainee teacher), and we are delighted that Miss Wildgoose will continue with us in Year 5. We look forward to welcoming back Mrs Christy and Mrs Macdonald from maternity leave later this year.

We will also be welcoming Mrs Evans, Mrs Gullick, Miss Warburton, Miss Baggs and Mrs Backshall to our fantastic Teaching Assistant team.

We recognise that transitions can lead to children experiencing a whole mix of emotions, such as excitement and anxiety. Our class teachers and support staff have a range of resources and activities that they will be doing with the children, as appropriate. Please also look on your child's Google Classroom page next week for a transition book that your child can look at over the holidays.

Additional teaching and learning staff

All teachers are entitled to planning, preparation and assessment time. This is largely covered by other members of staff including Mrs Channon (Years R-6) and Miss Ellis (music in Years 3-5).

Our Teaching Assistants (TAs) play a key role in the life of our school. They are deployed according to the needs of children which may vary over the year.

We also have a fantastic team of supply and part time teachers who have worked part time in our school over the last year. They know our school and the children well. A big thank to Mrs Hogan and our other supply teachers who have worked with the children this year.

Phase Leaders

Our Phase Leaders help lead and coordinate one or two year groups each:

- Early Years Leader (Reception) – Mrs Wren
- Key Stage 1 (Years 1 and 2) – Mrs Bishop
- Lower Key Stage 2 (Years 3 and 4) – Miss Kite
- Upper Key Stage 2 (Years 5 and 6) – Mr de Waal

Senior Leadership Team (SLT)

Our present Senior Leadership Team will continue next year:

- Mr Etherton – Executive Headteacher
- Mr Lincoln – Acting Headteacher
- Miss Wing – Assistant Headteacher (Inclusion)
- Mrs Bishop – Assistant Headteacher (Teaching and Learning)
- Mrs Cooke – Acting School Business Manager

In September, Mr Etherton will be continuing on secondment supporting St Andrew's Primary School in Crawley as their Interim Executive Headteacher whilst also taking an Executive headship role here at St Nic's. Mr Lincoln will also be continuing in the role of Acting Headteacher and will be in charge of the day to day running of the school, based in the headteacher's office. He will usually be the first point of call for parents. Mr Etherton will be based in the Ark and will take a lead in the strategic work of the school. Mr Etherton and Mr Lincoln will continue to work closely together with the rest of the SLT as usual.

Home School Link Workers and Pastoral Support

Mrs Masters continues to do outstanding work as SENCO Assistant alongside Mrs Thompson, our excellent Home School Link Worker. For more information about how they can support you please visit our website: <http://www.stnicolasmary.w-sussex.sch.uk/page/?title=Home+School+Link+Workers&pid=148>

Further Information

As with last year our 'Meet the Teacher and Meet the Headteacher' information will be in video form which we will upload to the school website – we will let you know when they are available to view.

Yours sincerely

Andy Lincoln
Acting Headteacher

David Etherton
Executive Headteacher