

Communication to parents

Subject Header: Preston Manor

Dear Parents/Carers,

We are pleased to let you know that our Preston Manor trip has been rescheduled to Wednesday 12th October. Sea Lion class will go in the morning and Seals class will go in the afternoon. We have been given the lunch room to use so your child will need to bring a packed lunch. Children will be wearing their Victorian costumes for the trip.

We do require helpers to come on the trip with us. You will only be helping with your child's class, so either for the morning or the afternoon, not the whole day. We will contact people about helping out at the end of next week.

Trip Summary:

Trip	Y3 Preston Manor
Date	12 th October 2022
Children attending	Year 3
Departing from school at	Year 3 Sealions, 12.15pm; Year 3 Seals 12.15pm
Arriving back at school at	Year 3 Sealions, 12.15pm; Year 3 Seals 3.15pm
Method of Transport	Coach
Cost	£20.04
Payment due by	Friday 7 th October
Clothing Required	Victorian Costume
Will my child need a packed lunch for this trip?*	Packed lunch

Food*

If have ordered a hot meal for your child for this date, please contact the Chartwells office via telephone or email. They will refund the cost providing they receive 5 full working days' notice.

If your child is entitled to a free school meal please tell us, via your sQuid account, if you wish Chartwells to supply a packed lunch.

Helpers

In order to ensure everyone's safety during this trip we are asking for help from parents and/or grandparents please. It may not be possible to run the trip if we do not get any offers of help. If you are able to help please tell us via your sQuid account and we will contact you in due course.

Payment

Please make your payments and give consents via your sQuid account. If you are unable to access sQuid please bring a cheque to the school office and request a paper version of the consent form. You are invited to make a voluntary contribution to cover the cost. However, unless all parents, who are able to, contribute towards the costs, the trip may not take place. If you are not able to pay the full amount please contact the school office by phone or email who will arrange for a member of the Senior Leadership Team to discuss the matter further with you.

Kind regards

The School Office