



## St Nicolas and St Mary Church of England Voluntary Aided Primary School

Eastern Avenue, Shoreham-by-Sea, West Sussex BN43 6PE

Tel: 01273 454470 Email: [office@stnm.org.uk](mailto:office@stnm.org.uk)

Web: <http://www.stnicolasmary.w-sussex.sch.uk/>

Executive Headteacher Mr D Etherton B.Ed Hons. NPQH

Acting Headteacher Mr A Lincoln BA Hons

15<sup>th</sup> December 2020

Dear Parents and Carers

I hope that you and your families all continue to be safe and well.

As this most unprecedented term comes to a close, I wanted to thank you all for your support since our return in September. We had a very safe and positive start to the academic year. The part you have played in ensuring this is really appreciated and the collective hard work from our staff and pupils has been fantastic. The pupils have all been working so hard and the positivity, flexibility and professionalism of my colleagues during such uncertain times has been really uplifting. Please rest assured that any decisions taken are in the very best interests of keeping your child, and all other school community members, safe.

### Covid-19 Update

We are delighted to have had very few cases of Covid-19 within our school community. The Government has set out a procedure for schools to follow to ensure we can all continue to keep our community safe.

If you or members of your household have symptoms of coronavirus the whole household must immediately go into self-isolation. Please arrange a test(s) for anyone with the symptoms urgently. If your child receives a positive test result you may need to contact the school, please check the details carefully below. If you have been volunteering in school or if you consider that pupils or school staff have been in close contact with you and you receive a positive test result please follow the same procedure.

Date my child developed symptoms	Date my child received a positive test result	Should I inform St Nic's & St Mary's School?	Information St Nic's and St Mary's will require
Friday 18 <sup>th</sup> December to Sunday 20 <sup>th</sup> December	Saturday 19 <sup>th</sup> December to Thursday 24 <sup>th</sup> December	<b>YES</b> , because two days before symptoms started your child was in school and you have received the test result within 6 days after the end of term. Please email <a href="mailto:positivetest@stnm.org.uk">positivetest@stnm.org.uk</a>	<ul style="list-style-type: none"> <li>The last day your child was in school.</li> <li>The date symptoms started.</li> <li>Date of Covid test.</li> <li>Date you received Covid test result.</li> </ul>
Friday 18 <sup>th</sup> December to Sunday 20 <sup>th</sup> December	Friday 25 <sup>th</sup> December onwards	<b>NO</b> , because the confirmed case is reported to the school more than 6 days after the end of term (when children were last in school).	None
Monday 21 <sup>st</sup> December and later		<b>NO</b> , because two days before symptoms developed was not in term time.	None

### Happy retirement!

Very best wishes go to Mrs Fiona Colley who has been an integral part of our office team and school as a whole for nearly 27 years! Mrs Colley will be retiring from her position at the end of this term. She has been a fabulous colleague and leaves with our sincere thanks and best wishes as she embarks on her well-deserved retirement.

Mr Lilley will also be retiring this week. We will miss him standing at the top of eastern Avenue helping children and adults cross that very busy road! We hope he enjoys his well-earned rest.

Journey together ★ guided by God ★ to do the best we can

## **Farewell**

We say goodbye to Mrs Bryony Culver who is part of our Nursery team as she has decided to return to work for the NHS. She has been a huge asset to the team and will be missed by both children and staff alike.

We also say thank you and goodbye to Miss Katie White who has been supporting our Reception children this term.

We hope to have a celebration in the spring/summer term for colleagues who have moved on when we are all able to come together to say thank you.

## **Welcome to new staff**

In January we have some new members of staff joining us:

- Mrs Kate Leversuch will be our new Administrative Assistant in the office;
- Mrs Ali Davis will be taking on the role as Clerk to the Governors;
- Miss Ellie Coward will be joining Blue Whale Reception class (having worked closely with our Nursery team);
- Miss Jessica Garcia takes on the role as Early Years Practitioner in Reception; and
- Mrs Laura Greenhead takes on the role as Early Years Practitioner in the Nursery.

We look forward to welcoming them to our team!

## **Finally...**

All that remains is to wish you, your family and friends a very Merry Christmas and a Happy New Year! Stay safe and 'thank you' once again for your wonderful support throughout the year and particularly this term. We look forward to welcoming your child(ren) back on Monday 4<sup>th</sup> January 2021!

Yours faithfully



Mr A Lincoln  
*Acting Headteacher*

