



**St Nicolas and St Mary Church of England
Voluntary Aided Primary School**

Eastern Avenue, Shoreham-by-Sea, West Sussex BN43 6PE

Tel: 01273 454470

Email: office@stnm.org.uk

Web: <http://www.stnicolasmary.w-sussex.sch.uk/>

Headteacher Mr D Etherton B.Ed Hons. NPQH

Associate Headteacher Mr A Lincoln BA Hons

11th September 2020

Dear Parents & Carers

**Bikeability Training Course
Monday 12th – Friday 16th October 2020**

Year 6 Bikeability Training Course will be starting on Monday 12th October to Friday 16th October 2020. The course will be held during the mornings and afternoons.

Please find attached with this letter:

- Consent form – **this must be returned before the training course.** Please complete and hand in to the Office via the drop box or email the completed form to office@stnm.org.uk.

For information regarding the course please see the link below:

The Cycle Right Magazine https://www.westsussex.gov.uk/media/11975/cycle_right.pdf

It is essential that your child has a correctly fitting cycle helmet and a roadworthy bicycle for the course. They may bring in a bike lock if they wish. Bikes will be kept on school grounds during the day. Bikes must be taken to and from school each day during this week.

Yours sincerely

Andrew Lincoln
Associate Headteacher

Parent / Guardian information and Consent Form

Please read carefully before signing

To the Road Safety officer:

I consent to (name of child):		Date of birth		
Taking part in a Bikeability Scheme at (name of school) part or all of which will take place on the public highway				
PLEASE ANSWER THE FOLLOWING:			Yes	No
Does your child, or anyone in your household have Covid-19 symptoms?				
Has your child, or someone in their household had Covid-19 symptoms in the last 14 days?				
Does your child have access to a bike and helmet for their sole use during the course? <i>(we are currently unable to lend bikes & helmets or allow for the sharing of bikes during the course)</i>				
Is the bike in a road worthy condition & does the helmet fit correctly - see pages 6&7 in the Cycle Right Booklet?				
Does your child require medication to be with them whilst riding, and can they carry and administer this medication themselves? If so, please give details:				
Any other Health, Medical, or Support needs & information? Or any other relevant or useful information on the participant? If so, please give details:				
Signed:				
Date:				
I understand that the cycle is taken on to the school premises at my risk. I will undertake to ensure that the cycle is in roadworthy condition and will ensure my child wears a correctly fitted cycle helmet which is in good condition and conforms to British Safety Standards.				
Personal information contained in this form will be used by West Sussex County Council for the purposes of the indicated training course only and will not be shared with third parties. Your information will not be stored or held on file. At the end of the training course, this consent form will be deleted in accordance with our data retention policies. For more information please see our privacy policy www.westsussex.gov.uk/privacy-policy				