



St Nicolas and St Mary Church of England Voluntary Aided Primary School

Eastern Avenue, Shoreham-by-Sea, West Sussex BN43 6PE

Tel: 01273 454470 Email: office@stnm.org.uk

Web: <http://www.stnicolasmary.w-sussex.sch.uk/>

Executive Headteacher Mr D Etherton B.Ed Hons. NPQH

Acting Headteacher Mr A Lincoln BA Hons

5th January 2021

Dear Parents/Carers

Following the governments National Lockdown announcement last night we are sending this information to all parents regarding the school's remote learning offer. As a school we intend to use Google Classroom, an online platform for setting and handing in work and providing feedback.

We are asking parents of children in KS1 and KS2 to sign in to Google Classroom and join their child's class on their behalf.

(For children in EYFS Little Fishes and Reception, we will be continuing to use Evidence Me for home and self-isolation learning.)

You will need to go to classroom.google.com and sign in using your child's login details which will be sent to you in a separate email.

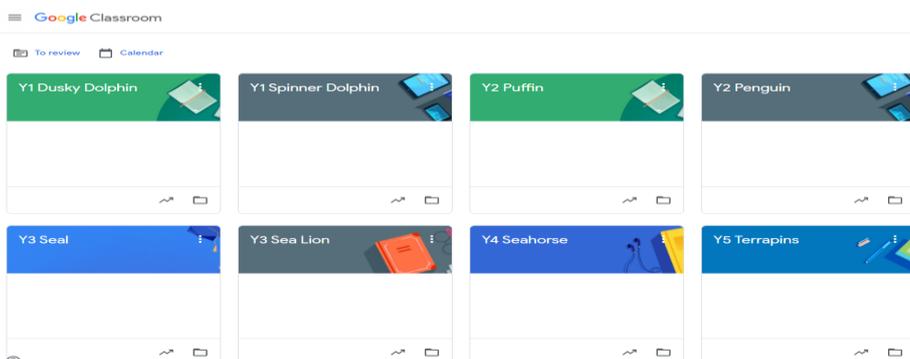
Once signed in, you will need to join your child's year group by clicking the + icon in the top right hand corner of the screen.



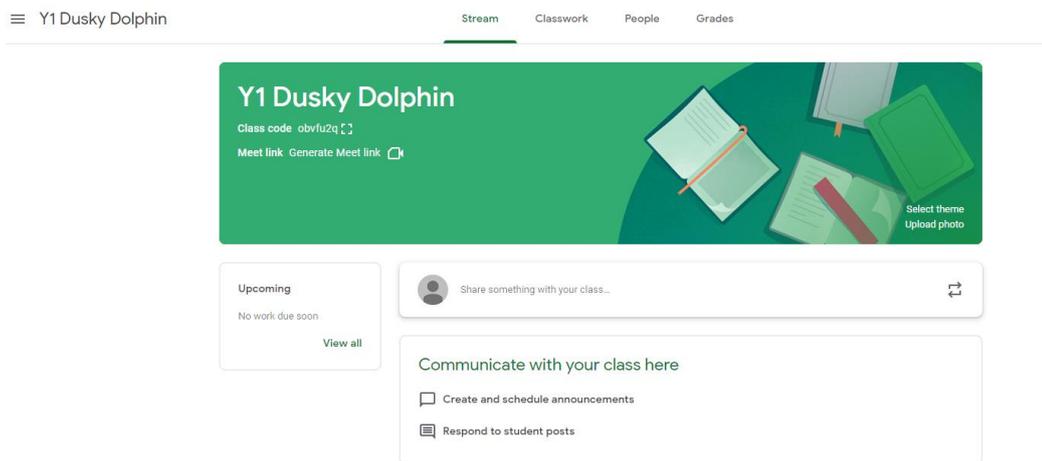
You will then need to type in your child's year group code. These are listed below:

Year 1:	obvfu2q
Year 2:	f2qjmoc
Year 3:	efpeyny
Year 4:	hma2jhx
Year 5:	7g6iy7i
Year 6:	o6hdoj3

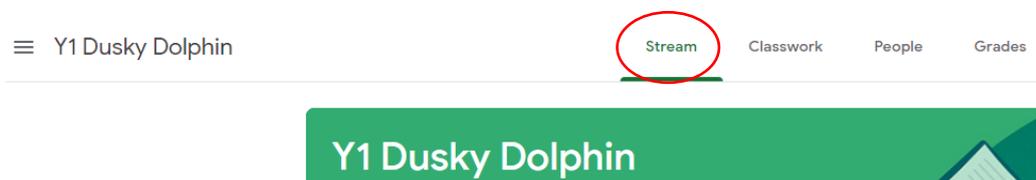
Once you have successfully joined your child's year group, each time you log in, you will be presented with a screen similar to this:



When you click on their year group to open it, you will see a screen that looks similar to this:



The 'Stream' is where you can view announcements or messages from your child's teacher.

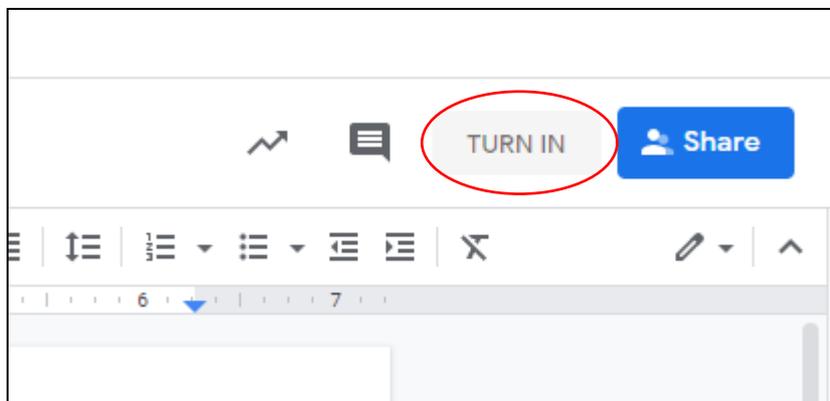


The 'Classwork' tab is where you will see tasks that have been set.

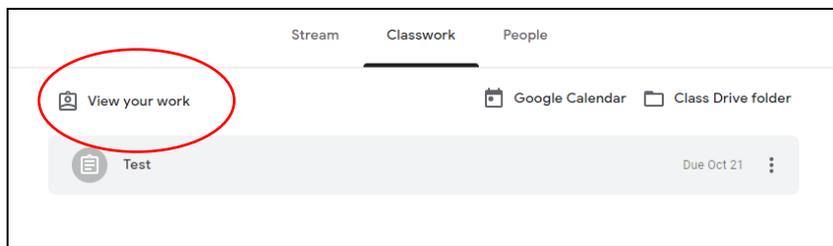


Tasks save automatically as they are working on them so there is no need for them to remember to save their work.

There are lots of different types of tasks and assignments the children can be set. If it is something the children need to complete, they will see a 'Turn in' option. They will need to click this when they have finished which hands it in to their teacher.



Clicking on 'View your work' in the 'Classwork' tab will show them all of the work they have completed.



It will show them the status of their work:



The tick means it has been marked and your child can click on it to open it and see any feedback that has been left for them.

There is a Google Classroom app which can be downloaded and used on phones and tablets. For children to complete work on the device, you will also need to download supporting apps such as Google Docs.

If you have any problems accessing technology or printing resources please do get in touch.

Kind regards

Yours sincerely

Andrew Lincoln
Acting Headteacher