



Have a great weekend and enjoy the late autumn sunshine.
Mr Lincoln, Mr Etherton & the senior leadership team

I. COMMUNICATION

- **Website:** please check the website for answers to any queries before contacting the office. Information about the school day, attendance & absence, medical issues, uniform, food & drink can be found under the Parents & Carers tab. Bulletins and letters can be found under Parents & Carers > News & Events
- **Emails:** please use office@stnm.org.uk to contact the school with queries.
- **Calendar:** term dates, upcoming events etc (can be filtered by year group). Follow the link for instructions on how to [use](#) or [subscribe](#) to the calendar.
- **Letters/Emails sent home this week:** click on the link for past letters:
<http://www.stnicolasmary.w-sussex.sch.uk/page/?title=Letters+Sent+Home&pid=56>

2. DATES AND UPCOMING EVENTS:

- **Parent Consultations:** Thursday 14th October and Tuesday 19th October. A Ping was sent out earlier in the week to book your parent consultation slot. Please arrive promptly and follow the signs to the relevant room. As mentioned in earlier messages, we are keen to try to limit parents time in the building (Covid precautions) which is why we will be having a different opportunity later in the term to look at the children's work and we would kindly request for parents to wear a face covering when moving around the school/waiting in areas with other families.
- **School Photos:** The deadline for ordering school photos via the photography company Yellow is Tuesday 19th October.
- **Flu Immunisation:** The deadline for completing the flu immunisation consent is Wednesday 13th October.
- **BOAT Information Meetings:** We would like to invite you to our information meetings about Bishop Otter Academy Trust. We have two dates arranged at school: Monday 1st November, 5.30pm and Friday 5th November, 2pm.
- **Parent/Carer tour dates:** for parents/carers of children due to start school in September 2022. Please follow link <http://www.stnicolasmary.w-sussex.sch.uk/page/?title=School+Tour+Dates&pid=1366>
- **Little Fishes Nursery tour dates:** if your child is preschool age and you would like to tour Little Fishes please visit this page: <https://www.stnicolasmary.w-sussex.sch.uk/page/?title=Admissions&pid=30>

3. CLUBS:

- **Y4 Girls Football:** The sign up sheet for Y4 girls football is on the Clubs Board, opposite the staff room. The club will begin after school on Thursdays from the 21st October onwards.
- **Y5 & 6 NETBALL & Y4 Girls Football:** There will be NO Y5 and Y6 netball or Y4 Football Girls football club on Thursday 14th October due to Parents Evening.
- **Little Lingoies:** Little Lingoies will be starting after half term. For more information please visit <https://www.stnicolasmary.w-sussex.sch.uk/page/?title=More+information+about+activities+and+clubs&pid=1297>

4. UNIFORM

- **Earrings:** It has come to our attention that some children are missing their statutory PE lessons because they are unable to take out their earrings. As per our uniform policy, our staff are not insured to teach children wearing earrings, nor are they able to support in the removal of them. Please can parents remove their children's earrings on PE days if they are unable to do this themselves. We greatly appreciate your support in this matter.
- **Polite Uniform Reminder:** It is lovely to see the children now in their Winter uniform. Please can all parents/carers support us in ensuring the following rules are applied to:
 - No pink/rainbow hair accessories - only navy, black or white
 - No coloured socks or tights - only black, navy or grey
 - No trainers - only covered black school shoes
 - No temporary tattoos
 - No nail varnish

We pride ourselves in being a smart school and really appreciate your support in keeping things this way. Please speak to a member of the leadership team in confidence if you need support in providing the correct uniform and keep us informed if there is a medical reason why your child needs to wear trainers.

5. SCHOOL ABSENCE

- **Absence due to illness:** We would ask you to please call the school office on 01273 454470 by 9am to inform us of any absence for each day they are absent from school (if you have not given us a timeline for the absence e.g. 48hrs after a sickness bug or until chicken pox have scabbed over). Children are legally required to be in school and to ensure their safety we will follow up if we do not know why a child is absent.
- **Studybugs:** If you haven't already registered for Studybugs, please follow the link below to start using the free absence-reporting app called Studybugs to report your child's absence from school: www.studybugs.com (Ctrl and click to follow the link). Thank you.
- **Absence from learning:** The school strongly advises parents/carers to encourage good attendance in order to minimise disruption to their child(ren)'s education. The procedure for requesting absence from learning is:
 - Obtain a "Request for Absence from School in Exceptional Circumstances" form from the school office or website prior to the absence. The form can be downloaded here: <https://www.stnicolasmmary.w-sussex.sch.uk/page/?title=Attendance%26%23I60%3B%26amp%3B+Absence&pid=65>
 - Complete and return the form to the school office, prior to the absence, which should include a full explanation of why the request is exceptional.
 - The Headteacher will decide whether to authorise the absence in line with the Attendance policy, local guidelines and DfE guidelines.

6. BRAIN TRAINING UPDATE: Until half term, we are embedding the Brain Building learning we have started across the school (Years 1 – 6). We are remembering that:

- calming experiences help to build feel good chemicals in our bodies which help us to do well in life. We are building in calming experiences into our school day eg. listening to music, reading, quiet play, taking a few deep breaths. Can you build some calming experiences into home life?
 - when we practise a skill then stronger neural pathways develop and the skill can get easier. Which skills are you practising at the moment?
- We are encouraging children to think carefully about their behaviour and whether it is 'Good for me, good for you, good for everyone.' If there is a need for a solution, then it also has to be 'Good for me, good for you, good for everyone.'



7. CHRISTMAS CARDS: A reminder that Christmas card designs must be submitted and returned to the office by Wednesday 13th October.

8. PARKING:

- **Dangerous Parking:** Sadly once again this week there have been several incidents of bad and dangerous parking outside of the school and on the surrounding roads.
Do not park on the double yellow lines outside of school, the zig zag lines, the bus stop or on street corners. It is dangerous and illegal.

If you see someone parking in such a way, please report them through this website www.operationcrackdown.org You just need to include the registration number, make and model of car, location of the incident.

Please note:

- The school senior leadership team will be continuing to get out more regularly to patrol the area around the school (Park Road) You will spot us in our brightly fluorescent bibs!
- We will placing large orange traffic cones on the double yellow lines to deter dangerous parking
- We are looking to contact the local police community support team
- **Staff car park:** Could we please remind you that parents/carers **must not** use the staff car park unless they have been given prior permission to do so, at any time of day. The car park is extremely busy with staff arriving/departing, visitors and deliveries. Could you also please let any other members of your family know. Thank you.



9. **RECRUITMENT:** We are seeking to recruit an Administrative Assistant to join the team and continue to provide a welcoming and efficient service to parents/carers, staff, governors, visitors and, most importantly, children who make up our friendly school community. Please see the job advert at the end of the bulletin for all the information.

10. **SECONDARY SCHOOL OPEN DAYS**

- **Cardinal Newman:** open day, Thursday 7th October. To book go to <https://www.cncs.co.uk/open-day/>
- **Sir Robert Woodard Academy:** open evening, Thursday 7th October. To book go to www.srwa.woodard.co.uk/openevening
- **Attending Open Days:** where possible, please attend these open days outside of school hours to minimise disruption to the children's learning.

11. **CORONAVIRUS – IMPORTANT INFORMATION**

- **What to do if your child has symptoms:** please do not send in your child if they have symptoms e.g. a persistent cough. Please arrange for your child to have a PCR test as soon as possible. Your child cannot attend school again until they have received a negative test result or they have isolated for 10 days.
- **What to do if your child has a positive PCR test:** please inform the school and keep your child in isolation for 10 days as advised by the NHS.
- **What to do if you or a member of your household has a positive PCR test:** we recommend that you arrange a PCR test for all other members of your household before sending your child into school.
- **West Sussex advice for parents, carers and pupils:** www.westsussex.gov.uk/backtoschool
- **DfE guidance:** the DfE has also produced a leaflet on returning to school: [Return to primary school leaflet](#)



St Nicolas and St Mary Church of England

Voluntary Aided Primary School

Eastern Avenue, Shoreham-by-Sea, West Sussex BN43 6PE

Tel: 01273 454470 Email: office@stnm.org.uk

Web: <http://www.stnicolasmary.w-sussex.sch.uk/>

Executive Headteacher Mr D Etherton B.Ed Hons. NPQH

Acting Headteacher Mr A Lincoln BA Hons

ADVERT – Administration Assistant

We are seeking to recruit an Administrative Assistant to join the team and continue to provide a welcoming and efficient service to parents/carers, staff, governors, visitors and, most importantly, children who make up our friendly school community. This role will involve supporting the Executive Headteacher and other members of the Senior Leadership Team as necessary.

Location:	St Nicolas and St Mary C.E. Primary School, Shoreham-by-Sea
Required from:	1 st November 2021
Contract:	Part-time, Term time only Temporary until 31 st March (<i>Possibility of becoming permanent</i>)
Hours of work:	Thursday 9am – 3pm Friday 9am – 3pm
Salary:	Grade 3 Point 3, £9.62 per hour
Job Description:	Please refer to the Job/Person Specification in your supporting statement. Relevant qualifications and training are an advantage but not essential.

It is essential that the candidate is an experienced user of Microsoft Office and has experience of working in a busy reception/office environment and it is desirable, but not essential, to have experience of:

- Working within a school context.
- Knowledge of SIMS (school information management system).
- Writing and proof reading text to high levels of grammatical accuracy.

The successful candidate(s) will:

- Be enthusiastic, motivated and able to use their initiative.
- Be very organised, flexible and able to work under pressure.
- Have a good understanding of how a school works.
- Have excellent interpersonal skills.
- Be an outstanding team player.
- Have excellent IT, numeracy and literacy skills.
- Have excellent problem solving skills.
- Be supportive of the Christian ethos of the school.

If this sounds like a good match for you we look forward to hearing from you.

The closing date for all applications is 12 noon **Monday 11th October 2021** (email to office@stnm.org.uk or post to above address).

Interviews are scheduled to take place **Friday 15th October 2021**

Please contact the office for an application pack or visit:

www.westsussex.gov.uk/living/jobs/working_for_us/teacher_recruitment/school_job_search.aspx

Journey together * guided by God * to do the best we can

ACT

ADUR COMMUNITIES TOGETHER

OPEN MEETING

MONDAY 18th OCTOBER, ROPETACKLE AT 7PM

Are you worried about the future of Shoreham; concerned about over development? Did you know that already 1155 new flats and houses are proposed from Shoreham lighthouse to Frosts Garage? What do you think about traffic, school places, or the scale of the developments?

Are your views being heard?

Come to a public meeting on 18th October to tell us what you think. We are an alliance of local interest groups, each with individual expertise, working together. Shoreham is at a watershed. It is a time of huge change

The time to act is now.

ACT share information for the common good. Groups have united to think strategically about the future of Shoreham and ask questions of the decision makers.

We know that new development puts a strain on local infrastructure, pressure on school places, doctors' surgeries, parking, traffic flow, air pollution and the water network

One unified voice to influence decision makers to create a genuinely sustainable town.

We don't want to stop all developments. We want to ensure that they address local housing needs, are architecturally appropriate, environmentally sustainable and safe. We want adequate provision of school places, access to health and public services and proper consideration of traffic, pollution and parking. In short, we want to be sure new developments promote a positive future for Shoreham and Adur.

Community means we are all involved, we all care about our town so are you joining us on Monday 18th October?

ACE Football Academy

ACE Football Academy

OCTOBER HALF-TERM FOOTBALL FUN

LANCING Lancing Leisure Centre, BN15 0PH

Date	Time	Age	Session
26/27/28 October	09.30am – 15.30pm	4-12 Years	Football Camp

STORRINGTON Chanctonbury Leisure Centre, RH20 4BG

Date	Time	Age	Session
26/27/28 October	09.30am – 15.30pm	4-12 Years	Football Camp

PORTSLADE Portslade Leisure Centre, BN41 2WS

Date	Time	Age	Session
26/27/28 October	09.30am – 15.30pm	4-12 Years	Football Camp



OCTOBER HALF-TERM MULTI-SPORTS CAMP

MILE OAK Mile Oak Primary School, BN41 2WS

Date	Time	Age	Session
25 th & 29 th October	09.30am – 15.30pm	4-12 Years	Multi-Sports



THREE DAY COURSE ONLY £39

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INDIVIDUAL DAYS ONLY £15

EVERYONE WELCOME

BOOK NOW

£15 PER DAY

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07772 073926 / 07817 304334

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FIND US ON
  

OCTOBER HALF-TERM FOOTBALL CAMP

BOYS & GIRLS AGES: 6-13

LIMITED AVAILABILITY

INDIVIDUAL DAY £18.50 / FULL TWO DAY COURSE £36

MON 25TH OCT - TUE 26TH OCT

VENUE:
EASTBROOK PRIMARY ACADEMY
MANOR HALL ROAD, SOUTHWICK
BN42 4NF

10:00AM - 15:30PM
(DROP OFF FROM 9:30AM)

BOOK NOW AT
WWW.ELITECOACHINGSOCCERACADEMY.CO.UK



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TUES 6-7.30PM 11-14 YEARS	WEDS 6-7.30PM 11-14 YEARS

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WWW.FUSETHEATREARTSCOLLECTIVE.COM

FUSE

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FREE TRIAL SESSION

EVERY SATURDAY | 10 & 11 AM | AGES 2.5- 6 | WORTHING



Was your child born between 1 September 2017 and 31 August 2018?

If so they are eligible to start school
in September 2022.

Apply online!

It's simple, convenient
and timesaving. If your
application is received after
the deadline of Saturday 15
January 2022 your chance
of securing a place at one of
your preference schools could
be seriously affected.

You can apply online from Monday
4 October 2021. If you would like
further advice or information contact:

03330 142 903

Free internet access to apply
online is available at all:

- West Sussex libraries
- Children and Family Centres



WS110/M/08.2021

Apply online at:
www.westsussex.gov.uk/admissions
Deadline: Saturday 15 January 2022



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